

MASS FINISHING  
JOB SHOP ASSOCIATION  
(MFJSA)

MEMBER HANDBOOK

REVISED: MAY 2020

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# EXECUTIVE SUMMARY

Since its formation, the MASS FINISHING JOB SHOPS ASSOCIATION has developed policy and made decisions that will have a substantial effect on those to follow. This " Member Handbook" presents important organizational information and summarizes significant changes.

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## **MEMBERSHIP CRITERIA**

Members of the MFJSA operate job shops utilizing mass finishing techniques and methods including, but not limited to, vibratory tumble processes, cleaning, blasting, shotpeening to deburr, burnish, radius, or prep surfaces to satisfy customer requirements. (Or other related processes on parts that are produced and owned by others.)

## **MISSION STATEMENT**

Provide an international forum for furthering the professional and technical growth and presence of the mass finishing job shops in the manufacturing sector.

## **GOALS OF MFJSA**

- Promoting its professional image
- Promoting its high quality of work
- Promoting the integrity of practices
- Developing favorable publicity
- Developing national awareness
- Building the knowledge and expertise of members through technical discussions
- Developing business and social contacts
- Conducting semi-annual meetings with opportunities for facility visits
- Attending related technical programs
- Providing opportunities to alert others to media and equipment availability
- Entertaining cooperative buying

# CODE OF ETHICS

The **MASS FINISHING JOBS ASSOCIATION** has the long-range goal of improving the image of the mass finishing job shop. More immediately, it's committed to upgrade the image and the stature of the association and all of its members.

To meet this commitment and promote its continued growth and services, members, customers, suppliers, and regulatory bodies of the association have to depend on the mutual trust and confidence of and between its members. It believes that the member-to-member contacts must be above reproach from every possible ethical and moral standpoint. This conviction is fundamental to the MFJSA and to all its active members.

In order to support and protect these principles, the MFJSA adopted a procedure to handle potential infractions of this code. Details from both sides will be submitted in writing to the Executive Committee of the MFJSA, and only if considered appropriate by this committee, the names and actions of the offenders will be publicized and the offending member will be asked to resign his membership.

## Organization

Name: "MASS FINISIDNG JOB SHOPS ASSOCIATION"

Structure: simple, not incorporated

**MFJSA** "logo" and "member-logo" Artwork: Approved use of logo and authorized stickers for members in good standing for use in promotion, mailing, and etc.

## Officers:

Chairman-----  
Vice Chairman -----  
Past Chairman -----  
Executive Director-----  
Treasurer-----

## Committees:

Executive: Chairman, Vice Chairman, Immediate Past-Chairman, and Executive director.

Membership: Vice Chairman and other volunteers.

Nominating: Members of the Executive committee and or any member of MFJSA in good standing.

## **MEMBERSHIP**

Candidates are to be submitted to entire member-ship prior to acceptance. Approval is subject to a 2/3's majority vote of acceptance of members who are in good standing.

**Membership Transfer:** When a business is sold, an application form is required to be filled out by the new owner (no application fee required) and is needed to be approved by the membership.

**Competitor Visit Exclusion:** Due to the industry's geography and the highly competitive nature of the job shop business, plant visits can exclude nearby competitor (s) if desired by the host company.

## **FINANCIAL**

**Account Records:** Treasurer is responsible for maintaining the bank account. A financial statement of expenses and income will be presented yearly at the MFJSA meetings.

**Dues:** \$575.00 pro rata per year. Those in arrears March 1 are dropped from their roles.

# ANTITRUST GUIDELINES FOR ASSOCIATION ACTIVITIES

Any agreement, conversation, or programs that might be construed as amounting to an agreement, among the competing members of a trade association, which has as its purpose or effect of the following should be avoided.

1. Fixing, stabilizing, depressing or increasing prices. Fixing encompasses more than merely setting a specific price; it includes establishment of price formulae, price ranges, price ceilings, price floors, etc. Prices include pricing systems, charges for "extra," cash or other discounts, or agreements not to offer extras, discounts, price advertising, etc. Exchange of price information, especially future prices, could result in a finding that it unlawfully interferes with the setting of prices by free market forces.
2. Fixing terms of sales. Such terms particularly include warranties, guarantees, payments, and delivery terms.
3. Dividing customers or territories, or allocating types of product lines between or among competitors.
4. Limiting production capacity or restricting output.
5. Boycotts, including determination of the customers or suppliers with which members will deal or what price or discount classification, or terms, particular customers are entitled to.
6. Unreasonably limiting membership in the association, if membership is competitively significant in the industry involved.
7. Any other unreasonable limitation on competition between or among members or any other unreasonable restriction on the trade of customers or suppliers of members, such as uniform product standards which have the designed effect of keeping out foreign competition or making it impossible for small competitors to compete.

These guidelines deal only with the more common, "per se" offenses, of which trade associations are so often accused. They do not cover other offenses not usually charged against associations, such as tying, monopolization, price discrimination, anticompetitive merges and the like. When a particular practice or program is thought to raise anti-trust questions, counsel should be consulted.

Ref: MFJSA "News Bulletin," October 1989